



**Board of Directors Meeting Minutes**  
**32-851 Desert Moon Drive, Conference Room**  
**February 6, 2019 8:30am**

• **Call to Order:**

President Sandra Barbon called meeting to order at 8:30 a.m., a quorum was established.

• **Roll Call:**

- a. **Board Members:** Sandra Barbon, Harve Rosenthal, Jim Morton, Linda Batson, Wally Tecklenburg, Mike Campbell, Gary Burns, Phil LaPierre and Lesley McShane Mitchell.
- b. **Staff:** Admin. Assist. Marcee Williams.
- c. **Guests:** 3 homeowners in attendance.

**Approval of Minutes:** January 9, 2019 minutes. Moved by S. Barbon, seconded by L. McShane Mitchell. Approved by all. December 19, 2018 Minutes of Special Meeting. Moved by S. Barbon, W. Tecklenburg seconds. Approved by all.

- **President Report:** S. Barbon: Epsten Grinnell & Howell law firm held a legal boot camp. A few board members attended. Very informative.
- **Vice President Report:** H. Rosenthal: Bylaw committee will discuss bylaws after this meeting. If any changes are required.
- **Financial Report:** W. Tecklenburg: The January balance of the checking account was \$154,584. The reserve account is \$92,699. The contingency account balance is \$57,584. Although, at this time, we do not need an account dedicated to the reserve fund, I recommend that the board purchase some certificate of deposits. We will not need to access any funds in the next 12 months, and we do have funds in the contingency account. Wally will investigate what is feasible for us. There is \$2,665 in the assistance fund. We have six applications for review at the executive session. Last year we had 12. Operating expenses in January were \$15,930, income was \$166,269. This reflects most the income we will receive this year from the 2019 assessments paid. Under the corporate code the board must review the monthly financials each month and we are, and have been, doing that. I recommend that we only post the budget comparison report on the website. We will have the balance sheet and the profit & loss statements available to our members upon request until we can limit the viewing of the website financials to members and not the public. Communication committee to investigate further. Mr. Beck, our Certified Public Accountant, will be preparing the annual report. This is not required under the corporate code, but I recommend that we continue to do this report each year as prudent business practices. Further discussion of financial issues. We will mail this to all homeowners in May. We will need to update our policy statement. Bank signatories discussed in executive session.
- **Motion:** J. Morton makes a motion to issue the annual policy & financial report by mail for one more year, G. Burns seconds, approved by all.
- **Secretary Report:** J. Morton: No report.
- **Old Business:** Assistance applications to be reviewed in executive session.
- **New Business:**
  - We need to adopt a "vision & mission statement" to connect more with members. Discussion on what should be included, where it will be available, etc. Yes, the board will go forward with this developing this statement.

**IX. Committee Reports:**

- **Architectural:** We has 27 applications. One was not approved due to required county approval and the other was a paint color not approved. Had hearings on other violations. We are physically checking properties to verify the projects have been completed as approved.
- **Communications:** W. Tecklenburg: Met with Pam Treece to get status on Happenings. Pam will remain on the committee. Will investigate the security of the website regarding public viewing.
- **Community Relations:** L. McShane Mitchell: Spoke with Shirley Giesking regarding community yard sale. We got one more volunteer to assist. Would like to do a membership party for the whole park, to include those who were here before we started doing the welcome parties. Need further discussion in planning. Board needs more details but likes the idea. G. Burns: Spoke with Loni Braun & Susan Crawford will speak at the general meeting on Saturday regarding the welcome party and disaster preparedness. Attended the Thousand Palms Community Council. The Cathedral City annexation is barely hanging in there with a second study. Right now Cathedral City does not have the funds. Supervisor Perez is not in favor unless the community is. It does not look like it is going anywhere. Riverside County Sheriff Dept. will be hiring up to six more officers. Code enforcement has 220 cases. But they only have 13 officers for the whole county. Portola overpass is still in the works.

- **CC&R and Senior Housing:** M. Campbell: We do not have any senior housing violations. Two properties are being monitored. With CC&R's, we have had a lot of rain and are beginning to see a lot of weeds. Homeowners are addressing them.
- **Rules & Regulations:** P. LaPierre: The new regional manager for Sierra Management is Manny Salinas. Golf course rest rooms cannot be built yet. Kort & Scott only have an easement, until they purchase the property and build more homes near holes six through ten. Port-o-potties to be serviced daily and locked at night. The secured parking area for golf carts is continuing. No status on resurfacing pool deck. Working on a capital improvements project list. Management will have a dumpster available, placed in the north parking lot, prior to the garage sale for those items that don't get sold. Disaster preparedness storage facility is in it's permanent location and landscaping has been done. Signage to be posted soon. Bids are in for the large hot tub repairs. Security is on staff at the clubhouse on Wednesdays, Friday and Saturdays and other events. Discussion of pool maintenance issues, security and access areas. Golf marshal is active.
- **Information Technology:** J. Morton: Mike Morrissey reports: Installed windows 10 on guest computer. All computers are secure. Legend for the schematic will done by February 15, 2019. We do need a new phone system. One phone is completely dead and we are down to three. This system is quite old. We will purchase a new phone system.
- **Action Log:** G. Burns: Discussion of items remaining on the action log.
- **Member Comments or Questions:** Deferred to the Saturday General Meeting.

**Meeting adjourned** at 10:40am  
Executive meeting immediately following.

(Signature on File/HOA Office)  
Jim Morton, Secretary

3-6-19  
Date

APPROVED